

CONVERSION SPECIFICATIONS

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PROJECT STAFFING	SYSTEM STAFFING	PREPARED BY [REDACTED]	DATE 27 Nov 72	CONVERSION NO. 45
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REQUIREMENTS - / ~~XXXXXXXXXX~~

Assign new Organization Codes, Position Numbers, Position Sequence Numbers, Supervisor Codes, Position Title Suffix, and Emergency Relocation Codes to employees in a Staffing position.

Assign new Military Occupational Codes to all military employees.

Assign the 'Old Position Location Code' to all employees in a position where the 'Employee Location Code' does not equal the 'Position Location Code'.

Create a tape for all employees that are in Development Complement or Pending Reassignment.

Maintain counters for each category above to indicate how many employees were assigned each item.

Specification:

Using the Personnel/Position Status master and the Converted Position Records tape from the same month, match the positions and employees on PCR Control Number and Old Position Number.

1. Employees that do not match are in Pending Reassignment or Development Complement. These records are written to a separate tape for further processing (See Conversion Number 46). Military employees [2nd character, ID = J] in this category are assigned a new Occupational Code of 9999.99 prior to be written to the tape.
2. Employees that do match are assigned the following new items, if applicable:
 - a. Organization Code - Assign new Position Organization Code
 - b. Position Number - Assign new Position Number

DATA ITEMS / ATTRIBUTES		USE DICTIONARY (FILE NAME)		
OLD	NEW		YES	NO
			MANUAL CODING REQUIRED	
			KEY PUNCHING REQUIRED	
			EAM PROCESSING	
			PROGRAM REQUIRED	XXX
			PROGRAM NO. & NAME	
			EB599L	
			RESPONSIBLE COMPONENT(S)	

CONVERSION SPECIFICATIONS

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PROJECT	SYSTEM	PREPARED BY	DATE	CONVERSION NO.
STAFFING	STAFFING	[REDACTED]	STATINT 41/27/72	45

XXXXXXXXXX / SPECIFICATIONS

(Con't)

- c. Position Sequence Number - Assign new Position Sequence Number
- d. Supervisor Code - Assign new Position Supervisor Code if = 'S'
- e. Position Title Suffix - Assign new Position Title Suffix if ≠ blank (Ø)
- f. Emergency Relocation Code - Assign new Position Emergency Code if = 'E'
- g. Occupational Code - [1] If Military employee (2nd character ID = J) in Military Position (Position Type = M) -- Assign new Position Occupational Code.
 [2] If Military employee in Non-Military (Position Type ≠ M) -- Assign 9999.99 to Occupational Code
 [3] If Non-military employee -- Move old occupational Code to new Occupational Code
- h. Old Position Location Code - Compare employee 'Station Code' to 'Old Position Location Code' -- If not equal, assign 'Old Position Location to employee record, *UNLESS EMPLOYEE LOCATION CODE = '9999'*

- 3. Maintain Counters for each category above.
- 4. See attachments for PPSTAT and new SSN's in position record layout,
- 5. Record layout for Converted Positions is contained in Staffing Conversion #44.

DATA ITEMS / ATTRIBUTES		USE DICTIONARY (FILE NAME)	YES		NO	
OLD	NEW					
			MANUAL CODING REQUIRED			
			KEY PUNCHING REQUIRED			
			EAM PROCESSING			
			PROGRAM REQUIRED	XX		
			PROGRAM NO. & NAME			
			EB599L			
			RESPONSIBLE COMPONENT(S)			

IBM DIAGRAMMING AND CHARTING WORKSHEET

Application		Assignment of New Organizations & Status Data To Employees		Date	21 Nov 72		Page	1		of	1		
Procedure				Drawn By									
01		02		03		04		05		06		07	
08		09		10		11		12		13		14	
15		16		17		18		19		20		21	
22		23		24		25		26		27		28	
29		30		31		32		33		34		35	
36		37		38		39		40		41		42	
43		44		45		46		47		48		49	
50		51		52		53		54		55		56	
57		58		59		60		61		62		63	
64		65		66		67		68		69		70	
71		72		73		74		75		76		77	
78		79		80		81		82		83		84	
85		86		87		88		89		90		91	
92		93		94		95		96		97		98	
99		100		101		102		103		104		105	

PER/POS
STATUS
MASTER

CONVERTED
POSITIONS
RECORDS

SSN'S IN
DEV COMP
& PENDING
REASSIGN

SSN'S IN
POSITIONS
W/ NEW
POS. DATA

SSN'S IN
DEV COMP
& PENDING
REASSIGN

CONVERTED
ORGANIZATION
RECORDS

OLD/NEW
OFFICE
CODES

PERSON
MASTER

OLD/NEW
OFFICE
CODES

CONTRACT
PERSONNEL
W/ NEW
ORG. DATA

E8599L

E8599M

EA949J

(CONVERSION #45)

THIS PROGRAM WILL MATCH POSITIONS AND EMPLOYEES ON PER CONTROL NUMBER AND OLD POSITION NUMBER. ALL EMPLOYEES IN VALID POSITIONS WILL RECEIVE THE FOLLOWING NEW ITEMS IN THEIR RECORDS:

- 1. ORGANIZATION CODE, POSITION NUMBER, POSITION SEQUENCE NUMBER, SUPERVISOR CODE, POSITION TITLE SUFFIX, AND EMERGENCY RELOCATION CODE
- 2. EMPLOYEES THAT ARE IN DEVELOPMENT COMPLEMENT OR PENDING REASSIGNMENT ARE WRITTEN TO A SEPARATE TAPE FOR FURTHER PROCESSING.
- 3. ASSIGN NEW MILITARY OCCUPATIONAL CODES TO ALL MILITARY EMPLOYEES.
- 4. ASSIGN THE 'OLD POSITION LOCATION CODE' TO ALL EMPLOYEES IN A POSITION WHERE 'EMPLOYEE LOCATION CODE' DOES NOT EQUAL 'OLD POSITION LOCATION CODE'

(CONVERSION #46)

THIS PROGRAM CHECKS THE EMPLOYEES DIVISION CODE FOR 997 OR 998.

- 1. IF 997 - IT WILL GENERATE A NEW 'X' ORG CODE + A 'DCOFF' POSITION NUMBER
- 2. IF 998 - IT WILL GENERATE A NEW PENDING REASSIGNMENT ORG CODE + A 'PROFF' POSITION NUMBER
- 3. IF NOT EQUAL TO 997 OR 998 - IT IS ASSUMED THE EMPLOYEE IS PENDING TO A DIVISION. THE EMPLOYEE'S OLD DIVISION CODE IS MATCHED TO OLD DIVISION ORG CODE ON THE ORG TAPE - THE PROGRAM WILL GENERATE A NEW DIVISION PENDING REASSIGNMENT ORG CODE + A 'PRDIV' POSITION NUMBER.

(CONVERSION #47)

THIS PROGRAM CHECKS THE 'TYPE EMPLOYEE CODE' AND 'OFFICE CODE' AND ASSIGNS A NEW POSITION NUMBER AND NEW ORGANIZATION CODE. TYPE EMPLOYEES A, B, & C ARE ASSIGNED A 'CCOFF' POSITION NUMBER AND 'CONTRACT OFFICE ORG CODE'. TYPE EMPLOYEES F, G, H, & I ARE ASSIGNED A 'NTOFF' POSITION NUMBER AND A 'MISCELLANEOUS OFFICE ORG CODE'.

NOTE: THIS STEP WILL BE ACCOMPLISHED IN GAP'S CONVERSION PROGRAM (EA949J)

NOTE: SSN'S (NEW) ARE NOT AVAILABLE WHEN THE ABOVE CONVERSION TAKES PLACE. PERSON WILL ACCOMPLISH ASSIGNMENT OF NEW SSN'S IN A LATER STEP.

STATINTL

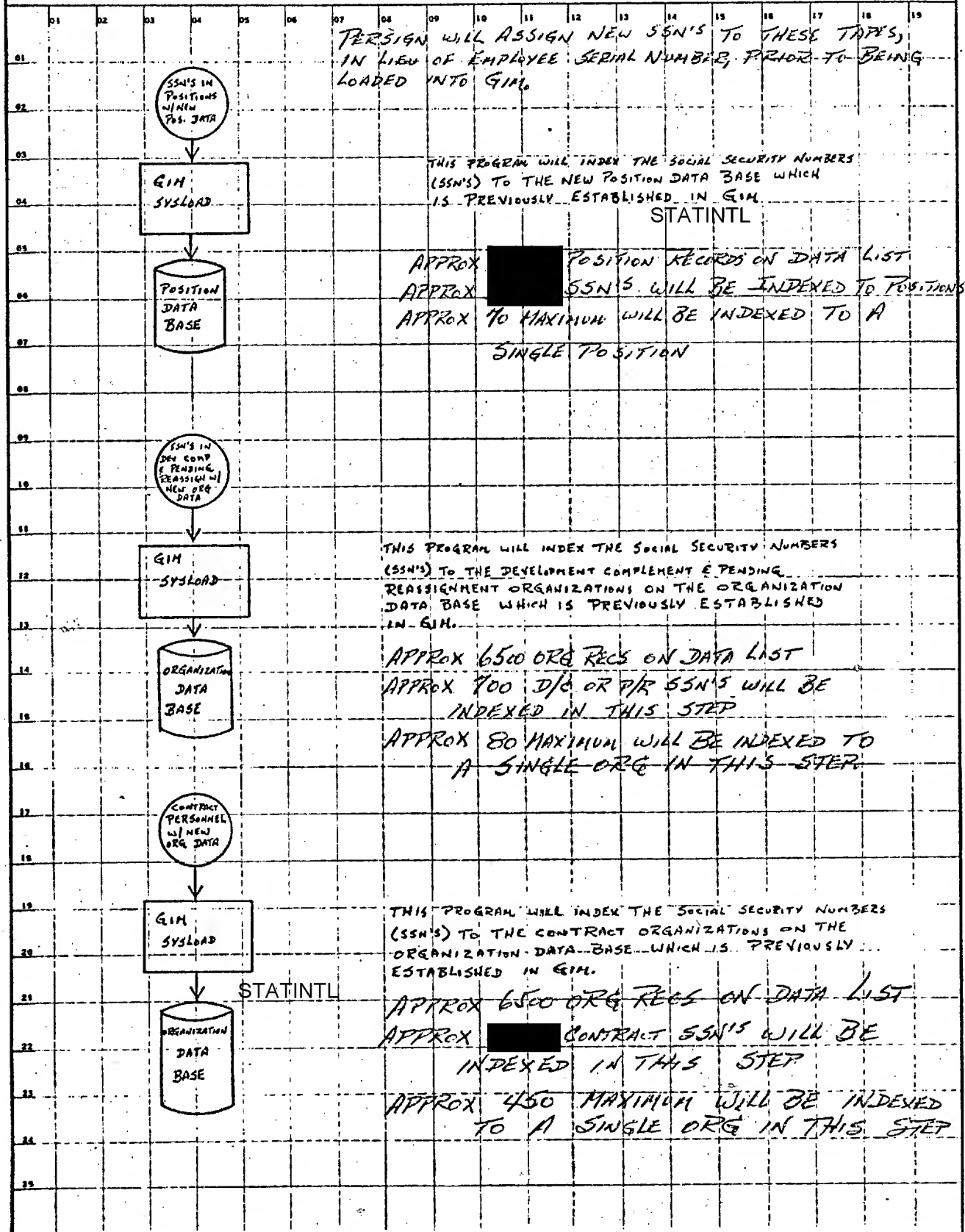
Application INDEXING SSN'S TO ORGANIZATIONS & POSITIONS WITHIN GIM

Date 21 Nov 72

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Procedure _____

Drawn By _____



↑ Fold under as dotted line.

NOTE: HAVE TO ALLOW FOR APPROX 1500 SSN'S TO BE INDEXED TO A SINGLE ORG WITHIN THE SYSTEM (PENDING REASSIGNMENT TO OFFICE)